

**100th Anniversary Girl Program Committee
Service Unit Liaison Volunteer Position Description**

POSITION: 100th Anniversary Service Unit Liaison

SUMMARY: Serve as the liaison between the service unit and the 100th anniversary committee.

REPORTS TO: 100th Anniversary Girl Program Committee Chair

TERM: Present – December 31, 2012

RESPONSIBILITIES:

- Act as liaison between the council Girl Program Committee and your service unit
- Communicate and promote council 100th anniversary events, activities and volunteer opportunities to service unit volunteers/girls
- Coordinate service unit 100th anniversary activities (parades, community service projects, council events) with leaders in your service unit
- Communicate celebration activities to the 100th Girl Program Committee
- Consistently communicate with council staff and service unit volunteers throughout term of appointment
- Ensure that the girls are involved in decision-making and program planning
- Recruit potential 100th anniversary volunteers for Girl Program Committee within service unit
- Follow Girl Scout health, safety and program policies and procedures

QUALIFICATIONS:

- Be available to attend monthly service unit leader meetings in person, by phone or virtual meetings.
- Be available to attend Girl Program Committee meetings in person, by phone or virtual meetings.
- Responsible and capable of working independently, making sound decisions
- Accessible to council staff, other volunteers and girls
- Familiarity with local community and opportunities for Girl Scouts 100th anniversary visibility, involvement and activities
- Current Girl Scout volunteer and member of a service unit
- Knowledge of Girl Scouting
- Good communication skills (verbal and written)