

**100th Anniversary Volunteer Position Description for
Girl Program Committee**

POSITION: 100th Anniversary Girl Program Committee Volunteer

SUMMARY: Serve on the 100th Anniversary Girl Program Committee and assist in the planning and execution of 100th Anniversary Girl Program initiatives at service unit level.

REPORTS TO: 100th Anniversary Girl Program Committee Chair and 100th Anniversary Girl Program Committee Service Unit Liaison

TERM: Present – December 31, 2012

RESPONSIBILITIES:

- Act as liaison between the council Girl Program Committee and your service unit, working with your 100th Anniversary Girl Program Committee Service Unit Liaison
- Communicate and promote council 100th anniversary events, activities and volunteer opportunities to service unit volunteers/girls
- Coordinate service unit 100th anniversary activities (parades, community service projects, council events) with leaders in your service unit
- Communicate celebration activities to the 100th Girl Program Committee
- Consistently communicate with council staff and service unit volunteers throughout term of appointment
- Ensure that the girls are involved in all phases of decision-making and program planning
- Follow Girl Scout health, safety and program policies and procedures

QUALIFICATIONS:

- Be available to attend monthly service unit leader meetings
- Be available to attend Girl Program Committee meetings in person or via phone or internet meeting
- Responsible and capable of working independently, making sound decisions
- Accessible to council staff, other volunteers and girls
- Familiarity with local community and opportunities for Girl Scouts 100th anniversary visibility, involvement and activities
- Current Girl Scout volunteer and member of a service unit
- Knowledge of Girl Scouting
- Good communication skills (verbal and written)